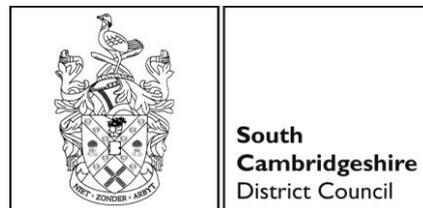


South Cambridgeshire Hall
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6 November 2019

To: Chairman – Councillor Deborah Roberts
Members of the Licensing (2003 Act) Sub-Committee – Councillors Jose Hales
and Eileen Wilson

The Applicant and Representee(s)

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **LICENSING (2003 ACT) SUB-COMMITTEE** of the application for a premises licence . The hearing will be held in the **MONKFIELD ROOM** meeting room at South Cambridgeshire Hall on **FRIDAY, 15 NOVEMBER 2019** at **1.00 p.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution *in advance of* the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully
Liz Watts
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

| AGENDA | | PAGES |
|---------------|--|---------------|
| 1. | DECLARATIONS OF INTEREST | |
| 2. | INTRODUCTIONS / PROCEDURE The Chairman will introduce the members of the Sub-Committee and the officers in attendance at the meeting. A copy of the Licensing (2003 Act) Committee procedure is attached. | 1 - 2 |
| 3. | APPLICATION TO GRANT A PREMISES LICENCE TL4449862106 | 3 - 66 |

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

Agenda Item 2

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

LICENSING ACT 2003 COMMITTEE

HEARING PROCEDURE

1. Introduction

- The Chairman of the sub-committee will welcome and introduce everyone present, giving explanations of roles where necessary, and outline the procedure to be followed.
- The hearing will take the form of a discussion to be led by the sub-committee.
- Members of the sub-committee will be able to ask questions of any party, or the Licensing Officer, at the hearing. They will try, so far as possible, to ask their questions at the conclusion of each party's submission.
- The sub-committee will consider any requests for permission to ask questions of other parties. It will decide if questions are required in order for it to consider the case properly. If permission is given to one party, it will usually be given to all other parties.
- The Chairman may ask any person behaving in a disruptive manner to leave and may refuse to permit that person(s) to return or may permit them to return with specified conditions. Such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.
- Members of the sub-committee will be asked to make any Declaration of Interests.

2. Witnesses

The sub-committee will consider any requests from any of the parties to call witnesses.

3. New evidence/information

The sub-committee will consider any requests for permission to present new evidence or information not previously disclosed to all the parties and the sub-committee prior to the hearing. The general rule is that such information or evidence must not be considered unless all parties at the hearing agree to it being considered on the day of the hearing. A request may be made for a short adjournment to allow time for everyone to receive copies of the extra information and time to read it.

4. Allocation of time

Each party will be asked for a time estimate for the presentation of their case. The sub-committee will hear all estimates and then allocate each party an equal amount of time to speak.

5. Licensing Officer's report

The Council's Licensing Officer will outline details of the application and representations received by the council. No recommendation to members will be made.

6. Applicant's case

The applicant will present their case first. They have a right to:

- address the sub-committee on any points of clarification the council has sought;
- address the committee generally; and
- call any witnesses that they have been given permission to call. Witnesses may be cross-examined if permission is granted. If this happens, the time taken for questions will count towards the allocated time of the party asking the questions, not the party answering them.

Members of the sub-committee may ask questions of the applicant.

7. Police representations

The Police will make any representations about the application, with the same rights as listed at s.6.

Members of the sub-committee may ask questions of the police representative.

8. "Responsible authorities" representations

Other "responsible authorities" (Police/Fire/Environmental Health Officer/Social Services/Trading Standards/Planning Directorate) will then make representations, with the same rights as listed at s.6.

Members of the sub-committee may ask questions of those authorities represented.

9. Any other representations

Anybody else making representations will go last, with the same rights listed at s.6.

Members of the sub-committee may ask questions of any person who has made a representation.

10. Legal advice

Once all parties have presented their cases to the sub-committee, and the members of the sub-committee have no more questions for any of the parties, the Council's Legal Officer will be asked to outline any relevant legal guidance.

11. Decision-making

The sub-committee will then retire to another room to make its decision. The Council's Legal Officer and Clerk will accompany members to advise where necessary and take notes of the decision.

12. Notification of decision

Depending on the nature of the application, a determination of the case will either be made at the conclusion of the hearing, or within 5 working days. In most cases, all parties will be notified of the decision in writing.

Agenda Item 3

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

REPORT TO: Licensing Sub-Committee (2003 Act) 15 November 2019
AUTHOR/S: Director Health & Environmental Services

APPLICATION TO GRANT A PREMISES LICENCE TL44498 62106

The Application

1. The application to grant a Premises Licence for TL44498 62106 was received by the licensing department on the 23 September 2019. The requirements for advertising and displaying relevant notices were carried out in accordance with the Licensing Act 2003 (**APPENDIX A**)

The application is for the Grant of a new Premises Licence.

The requested days and times for opening, Supply of Alcohol, Provision of Films, Provision of Live Music Recorded Music and Provision of Performance of Dance applied for are as follows:-

THURSDAY (One per year in December)

| | |
|-----------------------------------|--|
| Opening Hours: | 11:00 to 02:00 |
| Supply of Alcohol | 12:00 to 01:00 (on the premises) |
| Provision of Live Music | 12:00 to 01:00 (indoors) |
| Provision of Recorded Music | 12:00 to 01:00 (both indoors and outdoors) |
| Provision of Performance of Dance | 12:00 to 01:00 (both indoors and outdoors) |
| Entertainment Similar to E,F,G | 12:00 to 01:00 (both indoors and outdoors) |
| Late Night Refreshment | 12:00 to 01:00 (indoors) |

FRIDAY, SATURDAY & SUNDAY (WINTER Mid November to 1st January one event per week on Friday or Saturday. SUMMER May to September Fridays & Saturdays Only)

| | |
|-----------------------------------|--|
| Opening Hours: | 11:00 to 02:00 |
| Supply of Alcohol | 12:00 to 01:00 (on the premises) |
| Provision of Live Music | 12:00 to 01:00 (indoors) |
| Provision of Recorded Music | 12:00 to 01:00 (both indoors and outdoors) |
| Provision of Performance of Dance | 11:00 to 23:00 (both indoors and outdoors) |
| Entertainment Similar to E,F,G | 12:00 to 01:00 (both indoors and outdoors) |
| Late Night Refreshment | 12:00 to 01:00 (indoors) |

Background

2. The premise, TL44498 62106, is a green field sited on Holiday Inn Cambridge, Lake View, Bridge Road, Impington, CB24 9PH. The entrance of which is off Bridge Road. The nearest residential properties are shown on the map (**APPENDIX B**)

The purpose of this licence is to hold eight events at the premises on a Friday or Saturday with a condition of only one event to be held on a Thursday during a calendar year.

3. As required by the Licensing Act policy, the application was sent to all responsible authorities for consultation as part of the licensing application process. No representations have been received by the responsible authorities.
4. Photographs of the Blue Notice displayed were received (**APPENDIX C**).
5. The Notice was advertised in the Cambridge Evening News (**APPENDIX D**).
6. On the 18th October 2019 a memo was sent to Licensing from Environmental Health with a request for changes to the application and additional conditions to be added to the licence when issued. (**APPENDIX E**)
7. As part of the application process the applicant has been made aware of the representations which were received.

Relevant Representations

8. No representations have been received from the responsible authorities however representations have been made by interested parties

A total of 19 representations have been received during the consultation period
The representations submitted by representees relate primarily to Public Nuisance.
(**APPENDIX F**)

9. On 22 October 2019 representees were responded to with details of the conditions which would apply to the premise licence if granted as recommended by the Responsible Authorities - Environmental Health and Licensing. (**APPENDIX G**)
10. Responses to Appendix G were collated and emailed to the applicant and will be replied to in due course.
At time of preparation of this Agenda 3 representations have been withdrawn following the receipt of Appendix G (**APPENDIX H**)

Officer's Views

Members when considering the application should be aware that they may only take into consideration the parts of the application that represent the licensing objectives.

1. The Prevention of Crime and Disorder
2. Public Safety
3. The prevention of public nuisance
4. The protection of children from harm

Members have the right under the Licensing Act 2003 to determine this application after considering any relevant representations, Members may

- a. Accept the proposed application as submitted
- b. Reject the application
- c. Agree the application but impose conditions that promote the relevant licensing objectives

Legislation Guidance

Members should also be aware of the Secretary of states guidance under S182 of the Licensing Act 2003 which states:-

Public nuisance retains its broad common law meaning for the purpose of this Act. The prevention of public nuisance could therefore include low-level nuisance perhaps affecting a few people living locally as well as major disturbances affecting the whole community. It may also include in appropriate circumstances the reduction of there living and working amenity and environment of interested parties in the vicinity of the premises. Beyond the vicinity of the premises these are matters for personal responsibility of individuals under the law.

The Guidance goes on to state:-

It is essential that conditions are focused on measures within the direct control of the licence holder. Conditions relating to public nuisance caused by anti-social behaviour of customers once they are beyond the control of the licence holder cannot be justified and will not serve to promote the licensing objectives

Policy Considerations

Conditions referred to within the South Cambridgeshire Licensing Policy relating to the prevention of public nuisance, public safety and the prevention of crime & disorder.

Example conditions relating to the prevention of public nuisance.

- a. Noise or vibration does not emanate from the premises so as to cause a nuisance to nearby properties
- b. Prominent, clear and legible notices are displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
- c. The placing of refuse - such as bottles- into receptacles outside the premises takes place at times that will minimise the disturbance to nearby properties.
- d. Noxious smells from the licensed premises are not permitted (subject to existing legislation not providing adequate measures) so as to cause a nuisance to nearby properties and the premises are properly vented.
- e. Flashing or particularly bright lights on or outside licensed premises (any such condition must be balanced against the benefits of providing lighting to promote the prevention of crime and disorder).

Example conditions relating to the prevention of crime and disorder

- a. Door Supervisors (registered with the SIA – Security Industries Authority)

The Local Authority recognises that in applications where door supervisors are referred to in the operating schedule conditions relating to door supervisors are mandatory. Where conditions are attached relating to the provision of door supervisors and security they may be valuable in:

1. Preventing the admission and ensuring the departure from the premises of the drunk and disorderly, without causing further disorder;

2. Keeping out excluded individuals (subject to court bans or bans imposed by licence holder);
3. Searching and excluding those suspected of carrying illegal drugs or carrying offensive weapons and;
4. Maintaining orderly queuing outside venues.

Where door supervisors are to be a condition of a licence they are required to be licensed through the Security Industries Authority in line with the Securities Industry Act 2000.

a. Bottle Bans

It is recognised that glass vessels (i.e. bottles and glasses) may be used as weapons inflicting serious harm during incidents of disorder. Conditions may include:

1. No bottles containing beverages of any kind, whether open or sealed, shall be given to customers on the premises whether at the bar or by staff service away from the bar
2. No customer carrying open or sealed bottles shall be admitted to the premises at any time that the premises are open to the public.

In appropriate circumstances conditions may exempt bottles containing wine or similar sold for consumption with a table meal by customers who are seated in a separate area from the bar.

b. CCTV

The presence of CCTV cameras can be an important means of deterring and detecting crime at and immediately outside licensed premises. Conditions may include:

1. The need to have CCTV cameras on the premises
2. The precise positioning of each camera
3. The requirement to maintain cameras in good working order
4. The requirement to retain recordings for an appropriate period

Other conditions that may be considered relevant to promote the reduction of crime and disorder may include:

1. Restriction on drinking areas
2. Capacity limits
3. Proof of age cards
4. Crime prevention notices
5. Signage at or immediately outside the premises
6. Use of plastic containers and toughened glass

Example conditions relating to Hours

The hours during which the premises are permitted to be open to the public or to members and their guests can be restricted by the conditions of a premises licence or club premises certificate for the prevention of public nuisance:

- a. Conditions may be placed on premises restricting (other than where they are protected by the transitional provisions of the Act) the hours during which premises are permitted to be open to the public or to members and their guests.
- b. Restrictions may be necessary on the times when certain licensable activities take place even though the premises may be open to the public at such times.
- c. Restrictions may be necessary on parts of a premise used for certain licensable activities at certain times.

Conditions relating to Public Safety (including fire safety)

Conditions relating to public safety will be those that are necessary to promote the objective of public safety for individual premises or clubs. They should not duplicate other legal requirements. Equally the attachment of conditions to a premises licence or club premises certificate will not relieve employers of the statutory duty to comply with the requirements of Health and Safety legislation and the requirements under the management of Health and Safety at Work regulations 1999 and the Fire Precautions (Workplace) *regulations 1997 to undertake risk assessments.*

Legal Implications

All parties will maintain a right of appeal to a Magistrate's Court after the determination of this committee.

Contact Officer: Jennifer Holah – Interim Corporate Lead for Licensing, Permitting, Business Operations and Business Process Improvements.
Telephone: (01954) 713481

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**South Cambridgeshire
Application for a premises licence
Licensing Act 2003**

For help contact
licensing@scambs.gov.uk
Telephone: 03450 450 063

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

CEO

Home country

United Kingdom

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Lakeview Field at The Holiday Inn

Street

Bridge Road

District

Impington

City or town

Cambridge

County or administrative area

Postcode

CB24 9PH

Country

United Kingdom

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private limited company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality

Documents that demonstrate entitlement to work in the UK

[Add another applicant](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Level grass field with temporary structures for each event

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

| | | | |
|-------|----------------------|-----|----------------------|
| Start | <input type="text"/> | End | <input type="text"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

THURSDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="00:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

FRIDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="00:00"/> | End | <input type="text" value="01:00"/> |
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="00:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

SATURDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="00:00"/> | End | <input type="text" value="01:00"/> |
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="00:00"/> |

SUNDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="00:00"/> | End | <input type="text" value="01:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Corporate Parties with dance bands using amplified live music
Private weddings / parties with dance bands using amplified live music
Summer Corporate Staff & Family Days with amplified live music from bands ending by 10 pm

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Winter: Mid November to Jan 1st, one event per week on Friday or Saturday
with one additional event on a Thursday during December at same times as above

Summer - May to September Fridays & Saturdays Only

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

One Thursday in December 18:00 pm - 1:00 am

Continued from previous page...

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings:

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Corporate Parties with dance bands and or DJ using amplified recorded music (indoors)
Private weddings / parties with dance bands and or DJ using amplified recorded music (indoors)
Summer Corporate Staff & Family Days with amplified recorded music from activities and bands/DJ, ending by 10 pm

Continued from previous page...

(partly outdoors in summer)

Dancers, Artistes or Performers at above events using amplified recorded music (partly outdoors in summer)

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Winter: Mid November to Jan 1st, one event per week on Friday or Saturday
with one additional event on a Thursday during December at same times as above

Summer - May to September Fridays & Saturdays Only

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

One Thursday in December 18:00 pm - 1:00 am

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start
Start

End
End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of dance take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dancers using amplified recorded music (partly outdoors in summer)

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Winter: Mid November to Jan 1st, one event per week on Friday or Saturday with one additional event on a Thursday during December at same times as above

Summer - May to September Fridays & Saturdays Only

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

One Thursday in December 18:00 pm - 1:00 am

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

General entertainers - e.g. stilt walkers, magicians, comedians occasionally with live or recorded music to enhance their act to a close up audience using mild amplification

Will this entertainment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Artistes and Performers using amplified recorded or live music (partly outdoors in summer)

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Winter: Mid November to Jan 1st, one event per week on Friday or Saturday with one additional event on a Thursday during December at same times as above

Continued from previous page...

Summer - May to September Fridays & Saturdays Only

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

One Thursday in December 18:00 pm - 1:00 am

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

as stated previously

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Winter: Mid November to Jan 1st, one event per week on Friday or Saturday with one additional event on a Thursday during December at same times as above

Summer - May to September Fridays & Saturdays Only

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve:

One Thursday in December 18:00 pm - 1:00 am

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Winter: Mid November to Jan 1st, one event per week on Friday or Saturday with one additional event on a Thursday during December at same times as above

Summer - May to September Fridays & Saturdays Only

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

One Thursday in December 18:00 pm - 1:00 am

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

See previous sections and General licensing objectives section 18 a.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

| |
|--|
| |
|--|

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

A: Licensing Objectives - General

This Licence Application is designed to support the four licencing objectives in general terms by:

- limiting the nature of the events at the Premises
- limiting the guests able to attend
- using a Premises with excellent access and an existing permanent CCTV system

1. The primary purpose of the Licence is to allow the production of corporate evening events hosted by Cambridge based businesses for an annual party for their employees and guests, primarily in December each year. In addition, the Licence will allow the production of occasional similar events for Cambridge based institutions with a restricted ticket list.
2. The guest list for corporate events is private and primarily employees and their partners by invitation only and free of charge to the guests. The guest list is confined to 18+ adults.
3. In addition, the Licence is to allow the production of corporate 'funday' events hosted by Cambridge based businesses for their employees, their families and guests primarily in May, June and July each year.
4. The guest list of those attending all the corporate events is strictly controlled and employees of the host company have their conditions of employment to consider in relation to their actions at the events.
5. In addition, the Licence is to allow the production of private events to celebrate events such as weddings, anniversaries and milestone parties primarily in May, June and July each year. These events are for invited guests only.
6. Only the events in the summer (3 & 5 above) have children as attendees, who are subject to parental control.
7. The Licence will be limited to Fridays and Saturdays to avoid disturbance to the locality during the working week. There is a single variation for one event a year for a Thursday evening (where a major Cambridge business has a corporate policy not to hold work events outside the working week).
8. There will be no access to any events by the general public.
9. Access to the site is via a wide well serviced and maintained two lane private road to the Holiday Inn hotel, with a permanent CCTV number plate recognition system in operation.

b) The prevention of crime and disorder

B: The Prevention of Crime & Disorder

Continued from previous page...

1. Ensure access to the premises is controlled by an appropriate numbers of SIA licenced Security Staff in accordance with the risk assessment for each event to ensure only invited guests and bona fide contractors have access to the premises.
2. Draw up a Security Management Plan (SMP) with a gridded site and boundary plan and consult with Cambridgeshire Police (CP) and South Cambridgeshire District Council (SCDC) and modify the SMP as required after the consultation
3. Incorporate the SMP as part of the risk assessment for each event.
4. Implement the SMP in an appropriate manner following the risk assessment for each event.
5. The SMP will ensure that the designated entry points to the premises and to the event site within the premises are sufficient to permit the effective control of these points by Stewards, Security Staff or the Police and allow emergency services in and emergency evacuation out.
6. The SMP will include a provision for a continual recording CCTV system to be in place if the risk assessment of an event deems it appropriate. Where a CCTV system is deemed appropriate the recordings will be kept for a minimum 31 days and made available to the Police and SCDC.
7. Guests who become disorderly or a danger to others will be ejected from the event and Security Staff will ensure they leave the premises and the area. Guests and all personnel working at the event will be made aware of the ejection policy.
8. Organise a taxi system for evening events to ensure guests ejected from the premises and those leaving at the end of the event have a method of transport to vacate the area.
9. Install notices at the entrances to inform guests that CCTV is installed when it is deemed appropriate to use CCTV.

c) Public safety

C: Public Safety

1. The maximum number of guests and contractors allowed at the premises at any one time shall be limited to 3500 including all staff and performers. Suitable records will be kept for SCDC showing that this number has not been exceeded.
2. The License Holder shall produce and implement an Event Management Plan (EMP), the terms of which shall be conditions of the Licence.
3. The EMP shall include a gridded site plan of the premises including:
 - a. The perimeter with position of all entry and exit points
 - b. Marquees, tents and stages
 - c. Food serving points and bars
 - d. Car parks
 - e. Site facilities including lighting towers, generators, toilets and event office
 - f. Medical and welfare facilities
 - g. Guest information point
 - h. Orientation of sound systems
 - i. Emergency and fire muster areas.
4. The EMP shall include the following:
 - a. Traffic management plan
 - b. Security Management Plan (SMP)
 - c. Admissions and ejections policy
 - d. Drugs and alcohol management plan
 - e. Risk assessments for fire, safe working practices, contingency plans, site build and breakdown

Continued from previous page...

- f. Health and safety policy
 - g. Noise management plan
 - h. Vulnerable persons management plan
 - i. Medical and welfare plan
 - j. Emergency procedures plan
 - k. Provision of on-site toilet facilities plan
 - l. Litter, refuse and wastewater management plan
5. Any changes to the EMP once submitted in its final format shall not be made except with the written consent of SCDC
6. The licence holder shall ensure all plans and procedures included within the EMP are appropriately implemented for the duration of the licensed activities.
7. Ensure all event logbooks are kept on site and made available to statutory officers of SCDC and CP. The event logbook shall include each and every event and incident with date, time and action taken if any.
8. Ensure all safety certificates, inspection reports and risk assessments are kept on site and made available to statutory officers of SCDC and CP
9. Ensure an appropriate number of suitably competent stewards are available and working throughout the event. Written instructions to be provided to stewards prior to the event and additional verbal instructions to be given to stewards on the premises before the event commences regarding their roles and responsibilities and what action to take in the event of an accident or serious incident occurring or if emergency plans need to be enacted.
10. Ensure all relevant staff including those serving or selling alcohol are appropriately trained on the requirements for persons identification; establishing age; the adopted nationally recognised age restriction policy; not serving alcohol to intoxicated persons; asking guests to use the premises in an orderly and respectful manner, being aware of vulnerable persons and adhering to Licencing and Environmental Health requirements.
11. Ensure a means of two-way communication is provided to report incidents between stewards, the Event Manager and the on-site medical team.
12. Provide and maintain suitable access in all eventualities for 'Blue Light' services to all parts of the premises in consultation with the Cambridgeshire Fire & Rescue Service (CFRS), CP and the onsite medical team.
13. Appropriate and suitable fire safety equipment to be strategically positioned in consultation and agreement with CFRS prior to the event.
14. The Licence holder to require that all the event caterers meet the requirements of current food safety, drinking water and health and safety legislation. A list of event caterers to be submitted to SCDC prior to the event.

d) The prevention of public nuisance

D: The Prevention of Public Nuisance

- 1. The licence holder shall give notice to SCDC and the clerk of Impington Parish Council of the date of each event at least 30 days prior to the event being held.
- 2. Ensure all bars close 30 minutes before the end of the event closing time.
- 3. Ensure all regulated entertainment ceases promptly at the end of the event closing time.
- 4. Ensure the design of the event ensures that amplified music from any band or discotheque at the event is projected away from local residential areas.

Continued from previous page...

5. Ensure a sound test shall be carried out at least 2 hours prior to the start of the event in order to set appropriate control levels having measured the sound levels at the perimeter of the premises.
6. Ensure periodic checks are made during the event to ensure that appropriate sounds levels at the perimeter of the premises are not exceeded.
7. Provide an event incidents, complaints and noise hotline number to be physically staffed by a named representative during each event which will be provided to CP, SCDC, Holiday Inn Reception and Impington Parish Council at least 7 days prior to each event together with the name of the named representative.
8. Arrange for the premises to be monitored by Stewards on the day of each event to prevent activities being carried out prior to the event which may result in a noise nuisance to local residents.
9. Ensure the Event Manager has a copy of the full premises licence at each event and a copy is available at the reception desk at events when appropriate.
10. Relevant conditions and terms of the licence will be notified to performers, bands and DJ's to ensure that they comply with all the terms and conditions of the premises licence.
11. Ensure prominent notices are displayed at the exit and in the carpark requesting guests to respect the needs of local residents and to leave the premises and area quietly and in a timely manner.
12. No erection or dismantling of temporary structures or loading or unloading of production equipment, or deliveries or collections or other operations in connection with each event, which can be heard beyond the perimeter of the premises, shall take place between the hours of midnight and 07.00 am.
13. Any external lighting shall be directed away from local residential areas and lit only during operational hours.
14. All sanitary appliances will be regularly checked, cleaned and emptied to ensure they are in a functional state with a constant supply of clean water or alternative hand cleaning by sanitiser whilst guests and contractors are at the premises both before during and after the event. A constant supply of clean water must be available to all catering contractors.
15. Ensure that appropriate litter bins, skips and other waste receptacles are provided for refuse and waste water, and to ensure there is always adequate capacity for litter and waste water so that fire risks and environmental pollution are avoided.

e) The protection of children from harm

D: Protection of Children from Harm

1. Require all corporate and Institutional clients to restrict their guests to 18+ adults for all evening events
2. At all other events ensure an appropriate and suitable, nationally recognised, age restricted policy is actively operated at other events, including at all licenced bars on the site, in relation to the sale or supply of alcohol such as the Challenge 25 Policy.
3. Ensure that the supply of alcohol is carried out in accordance with the age verification policy
4. Only accredited identity cards, passports or photo ED driving licences or a photo ID card as approved by central government will be accepted as bona fide recognised forms of identification.
5. Ensure all relevant staff are aware of, and implement, where appropriate, the vulnerable persons management plan.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

100.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Once you're finished you need to do the following:

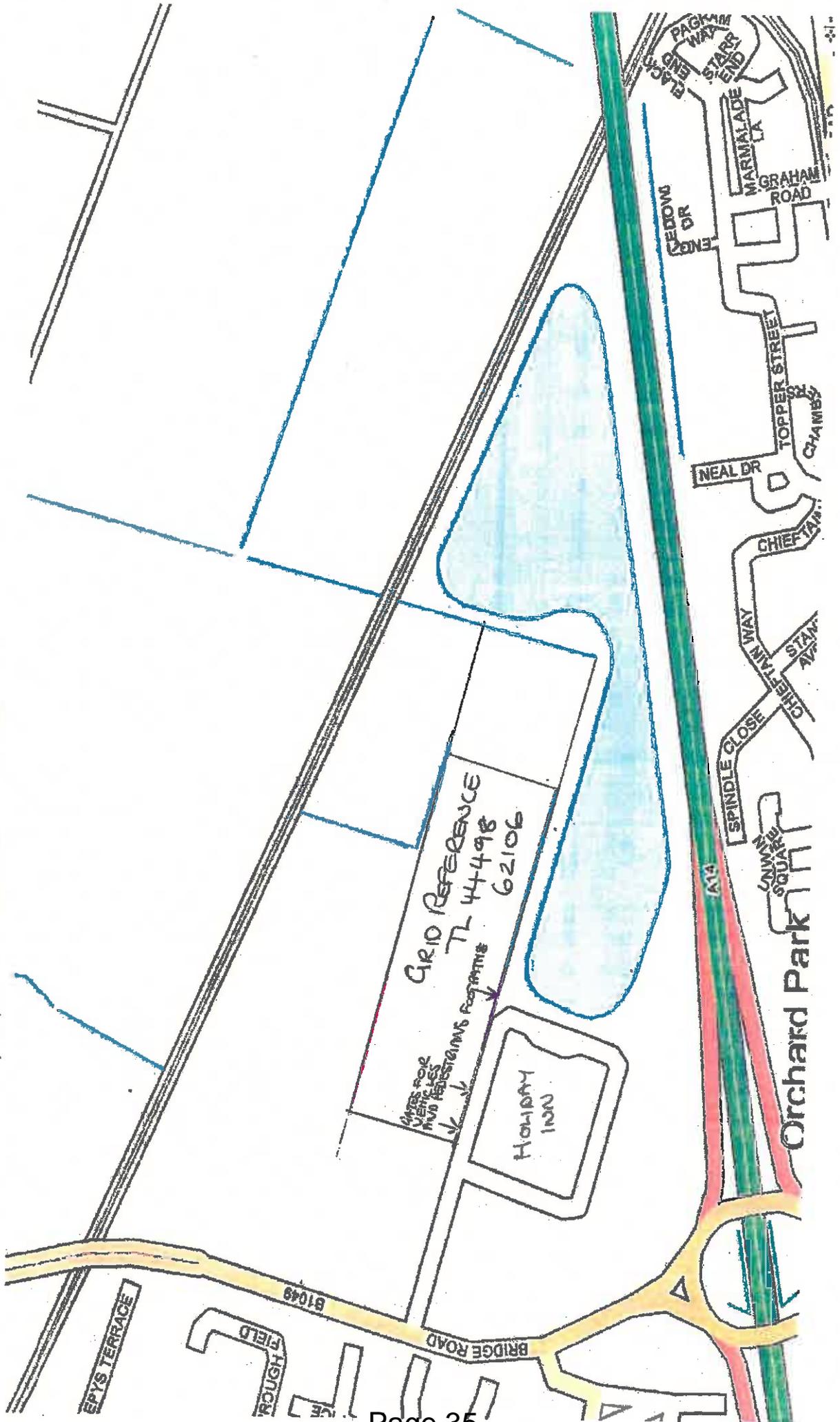
1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/south-cambridgeshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

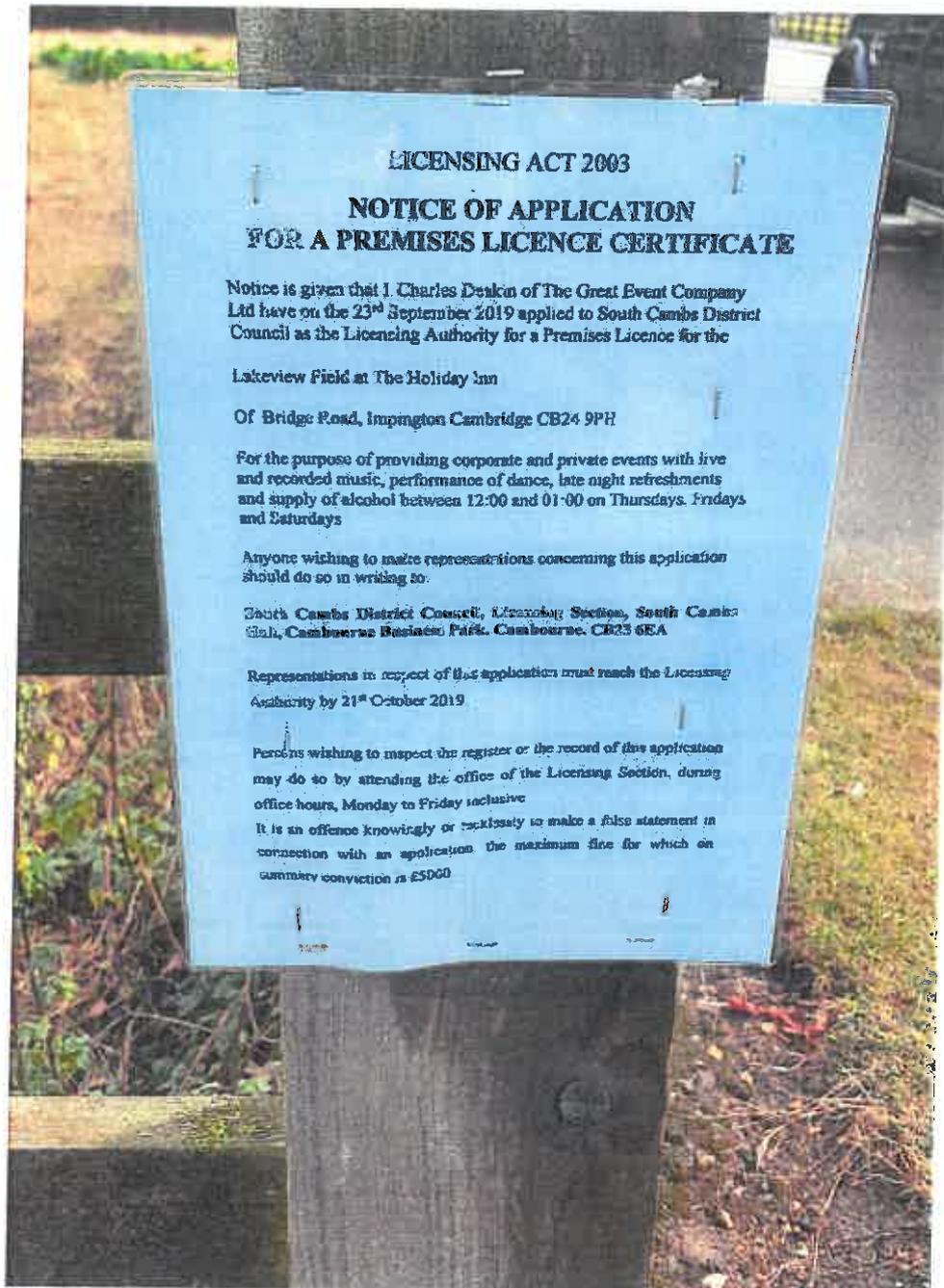
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

LAKEVIEW SITE



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LICENSING ACT 2003

**NOTICE OF APPLICATION
FOR A PREMISES LICENCE CERTIFICATE**

Notice is given that I, Charles Deakin of The Great Event Company Ltd have on the 23rd September 2019 applied to South Cambs District Council as the Licensing Authority for a Premises Licence for the

Lakeview Field at The Holiday Inn

Of Bridge Road, Impington Cambridge CB24 9PH

For the purpose of providing corporate and private events with live and recorded music, performance of dance, late night refreshments and supply of alcohol between 12:00 and 01:00 on Thursdays, Fridays and Saturdays

Anyone wishing to make representations concerning this application should do so in writing to:

South Cambs District Council, Licensing Section, South Cambs Hall, Cambridge Business Park, Cambridge, CB23 6EA

Representations in respect of this application must reach the Licensing Authority by 21st October 2019

Persons wishing to inspect the register or the record of this application may do so by attending the office of the Licensing Section, during office hours, Monday to Friday inclusive

It is an offence knowingly or recklessly to make a false statement in connection with an application. The maximum fine for which on summary conviction is £5000



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We are looking to appoint an enthusiastic Teaching Assistant in King's Ely Acremont, A high standard of literacy & numeracy is essential, a creative flair & excellent ICT knowledge would be advantageous. Further details and an application form are available on the school website:
www.kingsely.org/job-vacancies
To apply please complete the school application form and forward with a covering letter to recruitment@kingsely.org
Closing date for applications is Monday 30th September. Interviews will be held w/c 7th October.
King's Ely is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.
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Tel: 01223 3212602

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Public Notices

CAMBRIDGE CITY COUNCIL
TOWN AND COUNTRY PLANNING ACT 1990
THE TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER 2015
PUBLICITY UNDER ARTICLE 15 - EIA APPLICATION/DEPARTURE FROM DEVELOPMENT PLAN/AFFECTS PUBLIC RIGHT OF WAY/MAJOR DEVELOPMENT OR DEVELOPMENT LIKELY TO BE OF WIDER CONCERN/INTEREST
15-17 Coldhams Business Park, Norman Way, Section 73 application to permit minor amendments including an increase in length of the extension, conversion of meeting room to guestrooms and scaling back of works to ground floor restaurant by varying condition 2 (approved drawings) of permission 16/0918/S73 (to allow completion in one phase and minor external alterations) and permission 15/0057/FUL (Extension of existing Hotel along with associated, parking, landscaping, access and servicing. The extension is proposed over two phases. The first phase is of 49 bedrooms and associated front and back of house facilities. The second phase is of 18 additional bedrooms). Ref:19/1153/S73
PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990
PROPOSED DEVELOPMENT AFFECTING CONSERVATION AREAS AND/OR LISTED BUILDINGS OF SPECIAL ARCHITECTURAL OR HISTORIC INTEREST
26 Barrow Road, Demolition of garage block. Erection of part single, part two storey front, side and rear extensions. Erection of bike and bin store and relocation of swimming pool from west to east side of garden. New hard and soft landscaping proposal. New zinc capping to parapet walls. New glass balustrade to existing terraces. Ref:19/1153/FUL
13 Aylestone Road, Demolition of existing side extension and construction of single-storey side extension. Ref:19/1226/FUL
You may view the above applications, plans and any supporting documents online at www.cambridge.gov.uk/planningpublicaccess or at the Customer Service Centre, Mandela House, 4 Regent Street, Cambridge, CB2 1BY. Opening hours are Mon - Fri 9am - 5:15pm.
You can submit your comments online at www.cambridge.gov.uk/planningpublicaccess or send them to the Joint Director of Planning and Economic Development at the above address by 18th October 2019.
Please Note: A list of all planning applications received is available on the Internet at www.cambridge.gov.uk/planning
DATED 27th day of September 2019
STEPHEN KELLY
JOINT DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

LICENSING ACT 2003
NOTICE OF APPLICATION FOR A PREMISES LICENCE
Notice is given that I Charles Deakin of The Great Event Company Ltd have on the 23rd September 2019 applied to South Cambridgeshire District Council as the Licensing Authority for a Premises Licence for Lakeside Field of The Holiday Inn, Bridge Road, Impington, Cambridge, CB24 9PH to include live and recorded music, performance of dance, late night refreshments and supply of alcohol between 12:00 and 01:00 On Thursdays, Fridays and Saturdays. Anyone wishing to make representations concerning this application should do so in writing to South Cambridgeshire District Council, Licensing section, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, CB23 6EA. Representations in respect of this application must reach the Licensing Authority by 21st October 2019. Persons wishing to inspect the register or the record of this application may do so by attending the office of the Licensing section, during office hours, Monday to Friday inclusive. It is an offence knowingly or recklessly to make a false statement in connection with an application, the maximum fine for which on summary conviction is £5,000

ROAD TRAFFIC REGULATION ACT 1984: SECTION 14
TEMPORARY CLOSURE OF PART OF BRIDLEWAY 11X, MILDENHALL
Suffolk County Council intends to make an Order closing the Bridleway 11X Mildenhall from the Junction with Field Road for 22 metres eastbound to facilitate a water connection. Other co-ordinated works may also take place during this period.
The diversion route will be Field Road, Darwin Close, South along the Footway for 25 metres.
It is intended that the closure will operate from 07/10/2019 - 11/10/2019 but if necessary, the Order may remain in force for 8 months (or longer if endorsed by the Minister).
Enquiries should be made to Colin Anderson of Anglian Water. Tel: 07787 527556. Email: canderson@anglianwater.co.uk
Date: 27/09/2019.
Nigel Innes, Head of Legal Services, Suffolk County Council, Constable House, 5 Constable Road, Ipswich IP1 2DT.

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**Memo to Licensing re Premises Licence:
Lakeview Field at the Holiday Inn, Bridge Road, Impington, Cambridgeshire,
CB24 9PH
18th October 2019**

I have reviewed the Application for a Premises Licence at Lakeview Field at the Holiday Inn, Bridge Road, Impington, Cambridgeshire, CB24 9PH, and from an Environmental Health point of view, I have the following comments:

I am aware that since 2008 there appears to be 5 records on our system that are linked to allegations of noise associated with activities at these premises being made to this department, including 1 each year since 2015. However, I understand from the applicant that, other than on one occasion in 2016, he has only been associated with the running of 2 events last year at the site.

I have reviewed the steps on the application form that the applicant intends to take to promote and maintain the four licensing objectives and I note that the applicant has submitted a number of detailed additional conditions to meet each of the four licensing objectives, which I am happy to accept. Having said that, I propose to add some additional conditions which in my opinion will promote the licensing objectives, particularly in relation to public safety and the prevention of public nuisance.

I spoke to the applicant on 17th October 2019 and discussed the additional conditions with him. He agreed to the inclusion on the premises licence of all proposed additional conditions.

As such, I am recommending that the following additional conditions are added to the Premises Licence:

Prevention of Crime and Disorder

1. Ensure appropriate and sufficient numbers of suitably competent SIA licensed security staff are employed and used at the premises, in accordance with the risk assessment for each event, and particularly to control access to the premises so as to ensure only invited guests and bona fide visitors and contractors have access to events.
2. For each event under this licence, the licensee shall draw up a Security Management Plan (SMP) with a gridded site and boundary plan to be submitted to Cambridgeshire Police (CP) and South Cambridgeshire District Council (SCDC) 4 weeks before each event.
3. The Licensee is to consult with Cambridgeshire Police (CP) and South Cambridgeshire District Council (SCDC) regarding the SMP and to modify the SMP as required after the consultation.
4. The SMP is to be incorporated into the Event Management Plan (EMP) and risk assessment for each event, and implemented appropriately in accordance with the EMP and risk assessment.
5. Ensure that the designated entry points to the premises are sufficient to permit the effective control of these points by Stewards, Security Staff or the Police and to allow entry of any emergency services and for any emergency evacuation.
6. The SMP will provide details of proposed measures to ensure that the perimeter of the site is controlled securely to prevent access to the site of people or items, so far as reasonably practicable, other than through clearly designated points of entry.
7. No one attending the event is to be admitted into the event with alcohol, alcoholic drinks or related glass receptacles.
8. No one attending the event is allowed to re-enter the event once they have been ejected from the event, in line with the ejection policy.

9. Bags to be subject to searches by security staff prior to being admitted to the event, in a manner agreed with statutory bodies prior to the event, if there is reasonable suspicion of non-compliance with the terms and conditions of the event organisers, including the admissions policy.
10. Ensure that at least one trained female member of security staff or supervisors is available in case a search is required to be conducted on females attending the event.
11. Ensure a suitable, continual recording CCTV system, capable of making both audio and visual recordings, is provided, in place and recording during all licensed hours to monitor entrances, exits, and other relevant areas of the site to address the prevention of crime. The responsible person must ensure that the date and time settings on the system are correct and that the CCTV system is maintained in sound working order.
12. Ensure that any recordings from the CCTV system is kept for a minimum of 31 days and that it is made available, on demand, to any authorised officer from CP and SCDC.
13. Ensure notices are displayed at all entrances, and clearly visible to the public, advising that CCTV is installed at the event.
14. Ensure notices are displayed at the entrances and clearly visible to the public, confirming the admissions and ejection policies.
15. Ensure an effective means of two-way communication is provided between SIA staff, the Event Manager and if necessary, CP to report crime and disorder incidents.
16. Organise a taxi system for evening events to ensure guests ejected from the premises and those leaving at the end of the event have a method of transport to vacate the area.
17. Ensure that adequate and appropriate lighting is provided at the premises, including car parking areas, during the hours of darkness whenever the licensable activity takes place.

Any external lighting shall be directed away from local residential areas and lit only during operational hours, including until the event has finished and all members of the public have vacated the surrounding area.

Prevention of Public Nuisance

18. The licence holder shall give notice to SCDC and the clerk of Impington Parish Council of the date of each event at least 30 days prior to the event being held.
19. The Licence Holder is only permitted to hold a maximum of 8 events each calendar year at the premises. 3 occasions, to be held on a Friday or Saturday, and 1 occasion to be held on a Thursday between November- January 1st inclusively; and 4 occasions to be held on a Friday or Saturday between May and September inclusively.
20. Ensure all alcohol sales and regulated entertainment cease 60 minutes before the end of each event's closing hour.
21. A noise management plan (NMP) shall be submitted to SCDC's Health and Environmental Services (H&ES) team at least 4 weeks prior to each event taking place, to be agreed by SCDC's Health and Environmental Services (H&ES) team prior to the event taking place.
22. Any noise control measures to be agreed prior to the event by SCDC's H&ES in consultation with the licence holder. Agreed noise control measures shall apply throughout the duration of the event and shall not be breached without the prior agreement of SCDC's H&ES. In the event of extraordinary circumstances,

SCDC's H&ES reserve the right to vary the noise control measures during the event where it is evident that the existing noise control measures are not sufficient to prevent noise originating on the site from causing a public nuisance to residents in the vicinity of the event.

23. A sound test to be carried out at least 2 hours prior to the start of the event in order to set appropriate noise control levels in accordance with the NMP.
24. Periodic checks to be made during the event by a suitably qualified Sound Engineer to ensure that appropriate sound levels at the perimeter of the premises are not exceeded, in accordance with the NMP. The Sound Engineer will have full authority and ability to control the sound levels within the Event Site.
Records to be kept of the date, time, location, decibel level, and action taken. Records should be made available to SCDC's H&ES on request.
25. Periodic checks to be made on the day of each event to prevent activities being carried out prior to the event which may result in a noise nuisance to local residents.
26. Ensure the event structures and equipment are designed and arranged so as to direct away from local residential areas live and recorded music from any band or discotheque at an event.
27. Provide an event incidents, complaints and noise hotline number to be physically staffed by a named representative during each event which will be provided to CP, SCDC, Holiday Inn Reception and Impington Parish Council at least 7 days prior to each event, together with the name of the named representative.
28. Ensure the Event Manager has a copy of the full premises licence at each event and a copy is available at the event's reception desk, where applicable.
29. Relevant conditions and terms of the licence to be notified to performers, bands and DJ's to ensure they comply with the terms and conditions of the premises licence.
30. Ensure prominent notices are displayed at the exit and in the carpark requesting that people leaving the event respect the needs of local residents and to leave the premises and area quietly and in a timely manner.
31. No erection or dismantling of temporary structures, or loading or unloading of production equipment, or deliveries or collections or other operations in connection with each event, which can be heard beyond the perimeter of the premises, shall take place between the hours of midnight and 07.00 am, without the prior agreement of SCDC H&ES.
32. All sanitary appliances will be regularly checked, cleaned and emptied to ensure they are in a functional state with a constant supply of clean water or alternative hand cleansing by sanitiser whilst guests and contractors are at the premises before, during and after the event. A constant supply of clean water must be available to all catering contractors.
33. Ensure that appropriate litter bins, skips and other waste receptacles are provided for refuse and waste water, positioned at strategic points and emptied at suitable frequencies to ensure there is always adequate capacity for litter and waste water so that fire risks and environmental pollution are avoided.

Public Safety

34. The maximum number of people allowed at the premises at any one time shall be limited to 3,500, including all guests, staff, contractors and performers.
Suitable records to be kept for SCDC to show that this number has not been exceeded.

35. The Licence Holder shall produce and implement an Event Management Plan (EMP).

All details set out in the EMP document submitted by the Licence Holder to the Licensing Authority (SCDC) shall be conditions of the premises licence, with the document to be submitted in its final format to SCDC no later than 4 weeks before each event is to take place.

36. The EMP shall include a gridded site plan of the premises including:
- a. The perimeter with position of all entry and exit points
 - b. Marquees, tents and stages
 - c. Food serving points and bars
 - d. Car parks
 - e. Site facilities including lighting towers, generators, toilets and event office
 - f. Medical and welfare facilities
 - g. Guest information point
 - h. Orientation of sound systems
 - i. Emergency and fire muster areas.
37. The EMP shall include the following:
- a. Traffic management plan
 - b. Security management plan
 - c. Admissions and ejections policy
 - d. Drugs and alcohol management plan
 - e. Risk assessments for fire, safe working practices, contingency plans, site build and breakdown etc.
 - f. Health and safety policy
 - g. Noise management plan
 - h. Vulnerable persons management plan
 - i. Medical and welfare plan
 - j. Emergency protocols and contingency procedure plan
 - k. Provision of on-site toilet facilities plan
 - l. Litter, refuse and wastewater management plan
38. Any changes to the EMP, once submitted in its final format, shall not be made except with the written consent of the Licensing Authority
39. The licence holder shall ensure all plans and procedures included within the EMP are appropriately implemented for the duration of the licensed activities.
40. Ensure all event logbooks are kept on site and made available to statutory officers of SCDC and CP. The event logbook shall include each and every event and incident with date, time and action taken, if any.
41. Ensure all safety certificates, inspection reports and risk assessments are kept on site and made available to officers of relevant statutory officers from SCDC and CP.
42. Ensure an appropriate number of suitably competent stewards are available and working throughout each event. Written instructions to be provided to stewards prior to each event and verbal instructions to be given to stewards on the premises before an event commences regarding their roles and responsibilities and what action to take in the event of an accident or serious incident occurring or if emergency or contingency plans need to be enacted.
43. Ensure all relevant staff including those serving or selling alcohol are suitably trained concerning the requirements for persons identification; establishing age; the adopted nationally recognised age restriction policy; not serving alcohol to intoxicated persons; asking guests to use the premises in an orderly and respectful manner, being aware of vulnerable persons and adhering to Licensing and Environmental Health requirements.

44. Ensure a means of two-way communication is provided to report incidents between stewards, the Event Manager, the on-site medical team, and the 'Blue Light' services (including CP, NHS East of England Ambulance Service and Cambridgeshire Fire and Rescue Service (CFRS))
45. Provide and maintain suitable access in all eventualities for 'Blue Light' services to all parts of the premises in consultation with the Cambridgeshire Fire & Rescue Service (CFRS), CP, NHS East of England Ambulance Service and the onsite medical team.
46. Appropriate and suitable fire safety equipment to be strategically positioned at the premises in consultation and agreement with CFRS prior to the event.
47. The licence holder to require all caterers at each event to meet the requirements of current food safety, drinking water and health and safety legislation. A list of event caterers to be submitted to SCDC prior to the event.

Protection of Children from Harm

48. Ensure an appropriate and suitable, nationally recognised, Age Verification/ Age Restricted Policy is actively operated at each event where alcohol is supplied or sold, including at all licensed bars on the site, in relation to the sale or supply of alcohol, such as the 'Challenge 25' Policy.
49. Ensure that the sale and supply of alcohol at the premises is carried on in accordance with the age verification policy.
50. Only accredited identity cards, passports, photo ID driving licence, or a photo ID card as approved by Central Government, to be accepted as bona-fide recognised forms of identification.
51. The licence holder to require all corporate and institutional clients to restrict their guests to 18+ adults for all evening events.
52. Notices shall be displayed where alcohol is sold stating that a 'Challenge 25' Policy is in place.
53. A refusals register to be in place at all licensed bars on site. The refusals registers to be sent through to the licensing authority no more than 14 days after the event has ended.
54. Ensure all relevant staff are aware of, and implement, where appropriate, the vulnerable persons management plan.

I hope all of the above is clear, however if you have any queries, please do contact me at this office.

It is Environmental Health's opinion that the inclusion of the above conditions will assist in promoting the licensing objectives.

Kind regards

Environmental Health Officer

The Great Event Company – Representations Received

| | |
|---|--|
| 1 | <p>It was by the merest chance that we spotted the attached notice on the entrance to the Holiday Inn Hotel, yet we and our neighbours are the most impacted. Clearly The Great Event Company are making no real attempt to inform the local population, which suggests a certain lack of honesty. What the organisers are asking for is totally outrageous and completely unacceptable. Must we fight this battle each year? Every Christmas is ruined because of the noise created by the “entertainment” from the field. Is The Great Event company to be allowed to destroy our weekends as well? The idea of thumping base from 12:00 noon through to 1am every Thursday, Friday and Saturday is beyond the pale. Can SCDC not understand that this noise will ruin our evenings and make sleep impossible? Can SCDC not understand that there must be a blanket ban on all such noise from Lakeview Field? You must put people before profits.</p> |
| 2 | <p>This letter is in response to the Notice of application for a premises licence certificate, displayed on the entrance to the Holiday Inn, Bridge Road, Impington by The Great Event Company. My wife and I are totally against the company holding events every Thursday, Friday and Saturday from 12noon to 1am, as this will impact on our quality of life and wellbeing. What the company is asking for is completely unacceptable. Every year at Christmas time we are bombarded with loud music until the early hours of the morning and every year we complain about it, must we suffer the same fate every weekend. We are also concerned that this will have a negative effect on the value of our property, which again is totally unacceptable. SCDC must put local residents first and not profit-making concerns and to this end I urge you to reject the application.</p> |
| 3 | <p>The prevention of public nuisance: That 13 hours of potentially loud music on three consecutive days and nights is anti-social for the dense housing on the west side of Bridge Road. The noise from the University May Balls is often troublesome even this far north of the city centre. Something akin to these events within the village throughout the year will be an appalling disturbance to daily life. Protection of Children from Harm: Night time noise disturbing sleep</p> |
| 4 | <p>I would like to write to oppose the application for a license for The Great Event Company to hold events with live/recorded music and alcohol on the field by the Holiday Inn, Impington to 1am on Thursday, Friday and Saturday nights. I oppose this application on the grounds of the public nuisance the noise emitted from a temporary structure or no structure will have on local residents. Like other local residents, I have accepted a certain amount of late night noise from late night events particularly over the Christmas party season held in marquees at the hotel. However, an all year round permanent license (including a weeknight through to 1am!) is thoroughly antisocial. Event music carries across the village and more events of this nature on a regular basis constitutes a public nuisance.</p> |
| 5 | <p>WITHDRAWN</p> |
| 6 | <p>I would like to register my opposition to the application for a licence for The Great Event Company to hold events with live/recorded music and alcohol on the field by the Holiday Inn, Impington until 1am on Thursday-Saturday nights. I oppose this application on the grounds of the public nuisance the noise from the playing of music in a non-permanent/purpose-built structure, and also the consequent increase in late night traffic through the village. I especially oppose the very late night on Thursdays, when nearby residents will normally be working or at school the following day. I also feel in general that 1am is excessively late, and that it would be more appropriate to be no later than 11pm.</p> |

The Great Event Company – Representations Received

| | |
|----|--|
| | <p>The immediate surroundings of the field do nothing to prevent event music from carrying across the village, and only a specially designed and built permanent structure would be able to provide adequate sound insulation to mitigate this.</p> |
| 7 | <p>I refer to the application for licensing for a marquee on the Lakeview Field beside the Holiday Inn in Histon & Impington, submitted by Charles Deacon & The Great Events Company on Sept 23rd.</p> <p>As a resident of the village, with friends living even closer to the proposed venue, I would plead with you to restrict this to midnight at the latest, not 1am, and definitely not Thursdays.</p> <p>This is a vibrant community which attracts and retains many families, through from birth to old age.</p> <p>At no age does anyone enjoy disturbed sleep from loud music and streams of late night vehicles.</p> <p>Please consider the children who have school or events the next day, and those of us who have to be alert for work, and the elderly, many of whom have enough difficulty sleeping. A marquee cannot be made sound-proofed, and sound travels easily at night here. A marquee is a cheap way for the organiser to host their event without any means to insulate the residents who gain absolutely nothing, & lose a lot, from it.</p> <p>I sincerely hope that the needs of the local council tax payers are fully considered when reviewing this application.</p> <p>Please let me know that this concern will be taken into account, or if I should provide it in another format or method.</p> |
| 8 | <p>WITHDRAWN</p> |
| 9 | <p>This application to play live or recorded music until 1am, on Thursdays, Fridays and Saturdays is totally unacceptable in a quiet residential area. The noise would not be contained by a permanent building, nor shielded from carrying to the homes close-by. We know that noise from this site carries to the homes around it, and disturbs peoples sleep, from the huge number of complaints and subsequent action taken due to the roadworks next to the Holiday Inn. The families around this location would have their sleep disturbed potentially on a very regular basis, which could have adverse effects on their health, and ability to function well at work and school. The time of 1am is also, very antisocial in a village location. Young children will be going to bed at 7pm and many adults around 10pm, so the noise would affect a very significant proportion of a night's sleep.</p> <p>Sleep deprivation, due to noise at night, could cause local drivers to be less alert as well as children living in the vicinity. This could affect children's ability to get to school safely, as well as having a longer-term effect on their health.</p> |
| 10 | <p>In previous years we have been disturbed by events held on the Lakeview Field. The noise from these events is easily heard in our bedrooms and has prevented us from sleeping as normal. We have tolerated this in the past over the short Christmas period by we are extremely concerned that this application which has no date-limit would be very disruptive to us as we have to work the following days and have children who attend school. We feel it would definitely cause sleep-deprivation and upset which would make this unmanageable for us.</p> |
| 11 | <p>We live in The Coppice, Impington, close to Bridge Road and across from The Holiday Inn. This is a residential area. We have been disturbed for a number of years now by parties around Christmas and the summer held in marquees on the Lakeview Field at the Holiday Inn, with loud music until around midnight on Fridays and Saturdays. The field is close to the residential area of south Impington. While we are not against the licence in totality, we strongly feel that to have a finish time of 1am adjacent to a residential area will be a significant public nuisance due to the noise disturbance. You cannot mitigate noise disturbance from a marquee (such as closing windows after a certain time) and it will</p> |

The Great Event Company – Representations Received

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| | <p>disturb us and our neighbours and prevent us from sleeping. It is totally unacceptable and should not be granted. We have regularly been kept awake by base music noise and DJ noise from the marquees that have used the field in the past which physically vibrates through our house. The application is for live and recorded music between 12.00 and 1.00 on Thursdays, Fridays and Saturdays. If they want to hold events with live and recorded music until that time they should build an acoustically sealed building that will not cause disturbance or find a site that is not close to residential areas. It is intolerable that we and our neighbours could be kept awake potentially until 1am every week on a permanent basis with school and work the next day.</p> <p>It should also be noted that the applicant has made no efforts to notify those who live in the residential areas likely to be affected which implies a lack of openness and engagement</p> |
| 12 | <p>My wife and I have just been made aware of an application for a premises licence for late night entertainment at Lakeview Field next to the Holiday Inn in Impington. We are writing to express our deepest concerns and anxiety that this licence may be granted and are writing to object in the fullest way possible. We understand the licence application is for entertainment purposes 12noon-1am Thursday to Saturday. The field is currently used by events companies each December for large corporate and student parties using an enormous bubble marquee.</p> <p>We have lived at 31 The Coppice Impington since July 2017 and have come to dread each December due to the high level of both crowd and music noise late into the night on many evenings, emanating from the marquee. Our house backs onto the B1049 and despite being 100-150m away across the field we bare the full force of the noise – I have previously checked and we can hear it in every single room in our house, front to back. We have spoken with our neighbours and we know they also suffer with it and I now gather many in the Coppice are the same.</p> <p>The first year we moved in my wife was heavily pregnant and our sleep was hugely disturbed night after night often until 1am. The stress anxiety and dread each night was huge. We also both work full time and the knock on effect on our sleep was palpable having a directly negative effect on our work. I inevitably complained walking over to the Holiday Inn. They wanted nothing to do with it but gave me a contact for the event company running the marquee. I had to make numerous phone calls at all hours on many days before they actually turned the music down. In this time, the bass from the music was quite literally making our chests vibrate and we could hear all the lyrics and identify the songs being played. The following year we saw the marquee erected and once again dreaded the music which sure enough came, keeping us and our new baby awake into the night. We complained to the event company but were referred back to the hotel and eventually to a new contracted event company. Speaking to them they assured us that there would be fewer events and the music would stop at 11pm. This was not the case and after a particularly loud night I phoned the company and was told “sorry but there was nothing we could do. It was a student night and the student DJs didn’t listen to us and turned the music up far louder than was allowed.”</p> <p>It is important to note it is not just the lateness of the music. It is the sheer volume. It invades every space of our house all evening, colouring everything we do, and the loud bass as mentioned can literally be felt in our bodies. It is hugely invasive and unpleasant. We were already anxious about this coming December but we have just found out about this application which could mean we are doomed to stress and lack of sleep ongoing. To be frank, if the licence was granted we would try to move house as this has a huge impact on our lives but we can’t even do that due to the nature of our 5 year mortgage. It is a huge shame as we absolutely love living in Histon & Impington.</p> <p>As has probably become obvious, we object strongly to this application due to the excessive noise. We would like to clarify that this noise effects us both in the early evening as well as</p> |

The Great Event Company – Representations Received

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| | late into the night and so we would like to object to the licence being granted in any way for any length of time on any day. With our young family and the previous deeply unpleasant experience with corporate events in the field we hope you can sympathise with us and reject the licence outright. |
| 13 | I wish to register my complaint regarding this licence application. Around Christmas each year several corporate parties are held in the field associated with this application, notably parties for large companies such as Arm and Horizon Discovery. On these occasions the noise and traffic in the surrounding area is excessive, and with roads already heavily congested I believe this poses a real health and safety risk to residents as well as to the general environment. If these events are to be allowed throughout the year the sleep disruption to school children (with windows left open on warm nights) could cause significant negative impact on sleep and mental wellbeing. I oppose this application strongly. |
| 14 | I live at The Coppice Impington which is across the B1049 road from the Holiday Inn. We have been disturbed in the past by loud music being played at events held at the lakeview field (Holiday Inn). The events have been held in marquees which offer no sound barrier as would a permanent building. The sound has travelled easily to the Coppice area and prevented us from sleeping at times up to and past midnight. The site is too close to residential areas for marquee based music. Allowing this application on Thursdays, Fridays and Saturdays between 12:00 and 01:00 would be totally unacceptable to us and our neighbours as it would severely effect our quality of life. No effort has been made by the applicant to notify residents of The Coppice individually which indicates a lack of openness and engagement from the applicant. |
| 15 | I would like to formally register an objection to the application has been made by an entertainment company for a premises licence for the field adjacent to the Holiday Inn Impington for Thursday Friday and Saturday until 0100. I wish to object on the grounds of prevention of public nuisance for the following reasons. A marquee is not an appropriate structure to allow the performance of music be it amplified, unamplified or recorded, three nights a week until 0100hours. A marquee does not have the acoustic properties to contain or mitigate noise, it is a tented structure. For a premises licence to be granted for the performance of regulated entertainment in a brick building in close proximity to residential accommodation conditions requiring the keeping doors and windows closed, the installation of insulation or the introduction of a lobby to keep noise in as patron enter/exit would often be required, none of which would be possible for the marquee. There is a direct line of sight from the residential properties to the marquees and there will be minimal attenuation of noise from the marquee to these properties as there is nothing to deflect or absorb the sound as it travels. I am particularly concerned about the bass (low frequency noise) sound which can travel considerable distances and, by its very nature, can be clearly audible inside rooms with closed traditional double glazing. I have had cause to complain on a number of occasions about the bass noise from events that have been held in marquees in this location in the past. The noise from the music has been clearly audible in the bedrooms of my property keeping myself and quimy family awake. I wish to register my interest in speaking when this application is reviewed by the relevant committee. |
| 16 | Given the poor sound attenuation properties of a marquee and noting proximity to residential properties, Histon & Impington Parish Council requests a noise limiting device is installed restricting noise to the WHO night noise standards after 11pm to protect nearby residential properties. |
| 17 | WITHDRAWN |
| 18 | The Great Event Company Ltd have applied for a Premises Licence for the Lakeview Field (at the Holiday Inn) to provide events with live and recorded music, dance, refreshments and |

The Great Event Company – Representations Received

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| | alcohol between 12 and 1.00am on Thursdays, Fridays and Saturdays. These have been very noisy in the past causing considerable disturbance and lack of sleep. |
| 19 | <p>I have been informed via neighbourhood watch that The Great Event Company Ltd have on the 23rd September 2019 applied to South Cambridgeshire District Council as the licensing authority for a Premises Licence for Lakeview Field of The Holiday Inn, Bridge Road, Impington, Cambridge, CB24 9PH to include live and recorded music, performance of dance, late night refreshments and supply of alcohol between 12:00 and 1:00 on Thursdays, Fridays and Saturdays. I wish to object to the issuing of any such licence. Lakeview Field is just across the road from a residential area of Impington and any noise from events creates an unwarranted disturbance. It is worth noting that the law is (quite rightly) ferociously strict on permitted noise levels in residential areas after 23:00. I cannot imagine that any event of the kind held by The Holiday Inn would be able to meet them. As far as I know, there can be no derogation from them. Thus a licence to operate until 01:00 is prima facie unworkable. The noise levels from such events in winter 2016 were so bad that I felt as though I was in the middle of the party – and I live three streets away from the site. There were efforts to reduce the noise after complaints were made, but people living nearer than I do were still disturbed. Finally, not surprisingly, the noise is a substantial nuisance to guests in the hotel itself. I have seen reviews online which objected to it. The site is inherently unsuitable for major events. The application should be refused.</p> |

REPRESENTTEES

Our ref:
Your ref:
Date: 22 October 2019

Licensing
Contact: Resource Team
Email: Licensing@scambs.gov.uk
Direct dial: 01954 713481

Dear ***REPRESENTTEES***

Re: Premise Licence Application TL44498 62106 Lakefield View, Impington

In response to your representation for the application to grant a Premises Licence for TL44498 62106 Lakefield View, Impington, as mentioned in our previous correspondence we have shared your representation anonymously with the applicant. As part of the mediation process we write to inform you of the following conditions which have been agreed by the applicant and Environmental Health Officer for the Prevention of Public Nuisance, specifically concerning noise control measures, which relate to your representation: -

Prevention of Public Nuisance

1. The licence holder shall give notice to SCDC and the clerk of Impington Parish Council of the date of each event at least 30 days prior to the event being held.
2. The Licence Holder is only permitted to hold a maximum of 8 events each calendar year at the premises. 3 occasions, to be held on a Friday or Saturday, and 1 occasion to be held on a Thursday between November- January 1st inclusively; and 4 occasions to be held on a Friday or Saturday between May and September inclusively.
3. Ensure all alcohol sales and regulated entertainment cease 60 minutes before the end of each event's closing hour.
4. A noise management plan (NMP) shall be submitted to SCDC's Health and Environmental Services (H&ES) team at least 4 weeks prior to each event taking place, to be agreed by SCDC's Health and Environmental Services (H&ES) team prior to the event taking place.
5. Any noise control measures to be agreed prior to the event by SCDC's H&ES in consultation with the licence holder. Agreed noise control measures shall apply throughout the duration of the event and shall not be breached without the prior agreement of SCDC's H&ES. In the event of extraordinary circumstances, SCDC's H&ES reserve the right to vary the noise control measures during the event where it is evident that the existing noise control measures are not sufficient to prevent noise originating on the site from causing a public nuisance to residents in the vicinity of the event.

6. A sound test to be carried out at least 2 hours prior to the start of the event in order to set appropriate noise control levels in accordance with the NMP.
7. Periodic checks to be made during the event by a suitably qualified Sound Engineer to ensure that appropriate sound levels at the perimeter of the premises are not exceeded, in accordance with the NMP. The Sound Engineer will have full authority and ability to control the sound levels within the Event Site.
8. Periodic checks to be made on the day of each event to prevent activities being carried out prior to the event which may result in a noise nuisance to local residents.
9. Ensure the event structures and equipment are designed and arranged so as to direct away from local residential areas live and recorded music from any band or discotheque at an event.
10. Provide an event incidents, complaints and noise hotline number to be physically staffed by a named representative during each event which will be provided to CP, SCDC, Holiday Inn Reception and Impington Parish Council at least 7 days prior to each event, together with the name of the named representative.
11. Relevant conditions and terms of the licence to be notified to performers, bands and DJ's to ensure they comply with the terms and conditions of the premises licence.
12. Ensure prominent notices are displayed at the exit and in the carpark requesting that people leaving the event respect the needs of local residents and to leave the premises and area quietly and in a timely manner.
13. No erection or dismantling of temporary structures, or loading or unloading of production equipment, or deliveries or collections or other operations in connection with each event, which can be heard beyond the perimeter of the premises, shall take place between the hours of midnight and 07.00 am, without the prior agreement of SCDC H&ES.

Statement from Applicant

Having read the representations from concerned residents I would like to clarify our intentions. It seems that, whilst tolerant of a few seasonal events, residents making representations are very concerned that there would be continuous very long events happening at the site, three days a week. I would like to reassure residents that this is not our intent at all.

We are a responsible and approachable business and wish to co-operate with the local community. By operating under a Premises Licence, we are undertaking to comply with its binding conditions and with the strict noise control measures agreed with the Environmental Health Officer. We are only applying for events to be held on very limited occasions through the year, and which are either evening or daytime. No events run for the whole period of the licenced hours.

In the Christmas season we would hold a maximum of four evening parties, primarily for local major Cambridge employers who wish to thank their Cambridge staff and their partners with an end of year celebration. Only one such event a year will be allowed on a Thursday night. In the Summer the events are primarily family fun days for the Cambridge employees of local businesses, again limited to four under the Licence, but spread over the whole May to September season. These family occasions are daytime events which finish in the early evening which is why the Licence application starts at 12.00 noon.

Should these conditions be agreeable with you and you wish to withdraw your representation please confirm in writing or email by the 28th October. Alternatively if you require further information before making your decision you can contact us on 01954 713481 or via email licensing@scambs.gov.uk.

If we do not hear from you we will assume you wish to uphold your representation and will notify you of the next steps accordingly.

Please do not hesitate to contact us if you have any queries.

Yours sincerely

Resource Officer
For and on behalf of Environmental Health & Licencing

Representee Response Log – emails received following receipt of Appendix G

| Representation Number | Response Email | Reply |
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| 2 | <p>Thank for your email detailing the conditions which have been agreed by the applicant and Environmental Health Officer for the Prevention of Public Nuisance, specifically concerning noise control measures, which relate to the Lakefield View licence application by the Great Event Company.</p> <p>Our response is as follows:</p> <p>Condition 2 As residents who will be affected by these events we have no indication of when these events will take place between the months indicated. We fear that these conditions do not prevent the Great Events Company applying for further events or indeed any other business applying for a licence. The Christmas and New Year period is horrendous when these events are held and now we will be subjected to more during the year.</p> <p>Condition 3 When is the closing time of the event? It is not stated. The start and stop time should be stated and agreed by SCDC and copied to the Parish Council and residents.</p> <p>Condition 4 Who has drawn up the NMP and what does it entail, does it consider the noise migration to neighbouring properties? Condition 5, 6, 7 & 8</p> <p>Noise control measures should never be breached so prior agreement of SCDC's H&ES should not be required. Who carries out the sound test, SCDC, H&ES or an independent body? and where is it taken from? Next to the residents homes? Is SCDC, H&ES on duty at the event site throughout the duration of the event or will they only turn up when there is a complaint? We think that there will not be someone there all the time as stated in condition 7 so we are left to control it ourselves by complaining.</p> <p>Condition 9 Even if the entrance to the event is facing away from residents homes a large canvas tent does not stop noise from the event, noise does not travel in a straight line. Residents should also be given this hotline number and should be directly linked to the Sound Engineer referenced in condition 7.</p> <p>Condition 12</p> | |

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| | <p>Notices are not adequate as people do not read them. There should be personnel from the event company on duty to direct people and vehicles to and from the event. In previous years the traffic and noise from people attending and leaving the event has been unacceptable and very dangerous and the A14 upgrade will still be in full swing so that will be another factor.</p> <p>Condition 13 The erection or dismantling of temporary structures, or loading or unloading of production equipment, or deliveries or collections or other operations in connection with each event should not be allowed between the hours of midnight and 7am so the wording "without the prior agreement of SCDC H&ES" should be removed as we feel unacceptable noise would continue well into the early hours of the morning.</p> <p>Further questions</p> <p>What are the penalties for breaching the conditions of the licence?</p> | |
| 1 | <p>Many thanks for the update on Lakefield View licence application.</p> <p>I do not believe the conditions related below are sufficient.</p> <p>Condition 2:</p> <ol style="list-style-type: none"> 1. There are still (potentially) 8 ruined weekends, and in particular the Christmas and New Year period will be a misery 2. The condition does not prohibit the Great Event Company asking for temporary licences on other occasions 3. The condition does not prohibit other businesses being granted licences for events on Lakefield View <p>Condition 3:</p> <ol style="list-style-type: none"> 1. The condition doesn't define the start and end times of the event (see <i>General questions</i> below) 2. A permanent licence allows for a very large attendance at the event. There were problems last year with traffic both when attempting to enter the site, and attempting to leave. The A14 roundabout and adjacent roads were blocked as I was coming home from work, and we were again disturbed in the early hours by large numbers of people leaving <p>Condition 5:</p> <ol style="list-style-type: none"> 1. "Agreed noise control measures shall apply throughout the duration of the event and shall not be breached without the prior agreement of SCDC's H&ES " 2. How are the noise control measures determined? In general it's the lower frequencies that are most problematic 3. How will "prior agreement" be obtained, and will the local residents be meaningfully consulted? | |

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| | <p>Condition 6:</p> <ol style="list-style-type: none"> 1. What is NIMP? 2. What are the parameters for the noise checks and how will they be carried out? 3. Who is carrying out the sound test? Are they qualified and independent? <p>Conditions 7 and 8:</p> <ol style="list-style-type: none"> 1. Is the Sound Engineer independent, or appointed by the Great Event Company? <p>Condition 10:</p> <ol style="list-style-type: none"> 1. A hotline is essential, but the hotline must also be linked to the Sound Engineer referenced in condition 7 <p>Condition 13:</p> <ol style="list-style-type: none"> 1. Under what conditions will SCDC H&ES provide consent for construction or dismantling operations at unsocial hours? <p>General questions:</p> <ol style="list-style-type: none"> 1. What are the penalties for breaching any of the conditions? 2. The hours of the events are alluded to in the Statement from Applicant, but these need to be part of the conditions | |
| | <p>Thank you for your message and all the work you and the team have done to mediate on this licensing issue. I'm afraid despite this my objection remains at this time.</p> <p>Please see below for context regarding my objection and enquiries as to further potential mitigation measures.</p> <p>Prevention of Public Nuisance</p> <ol style="list-style-type: none"> 1. <i>The licence holder shall give notice to SCDC and the clerk of Impington Parish Council of the date of each event at least 30 days prior to the event being held.</i> 2. <i>The Licence Holder is only permitted to hold a maximum of 8 events each calendar year at the premises. 3 occasions, to be held on a Friday or Saturday, and 1 occasion to be held on a Thursday between November- January 1st inclusively; and 4 occasions to be held on a Friday or Saturday between May and September inclusively.</i> <p>Any occasions including the late night playing of loud music in a temporary structure like a marquee midweek in a residential area is clearly a public nuisance.</p> <ol style="list-style-type: none"> 3. <i>Ensure all alcohol sales and regulated entertainment cease 60 minutes before the end of each event's closing hour.</i> | |

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| <p>4. A noise management plan (NMP) shall be submitted to SCDC's Health and Environmental Services (H&ES) team at least 4 weeks prior to each event taking place, to be agreed by SCDC's Health and Environmental Services (H&ES) team prior to the event taking place.</p> <p>5. Any noise control measures to be agreed prior to the event by SCDC's H&ES in consultation with the licence holder. Agreed noise control measures shall apply throughout the duration of the event and shall not be breached without the prior agreement of SCDC's H&ES. In the event of extraordinary circumstances, SCDC's H&ES reserve the right to vary the noise control measures during the event where it is evident that the existing noise control measures are not sufficient to prevent noise originating on the site from causing a public nuisance to residents in the vicinity of the event.</p> <p>Does this mean that an officer from SCDC's H&ES will be present at and throughout all events with equipment to measure noise and the remit to insist on noise reduction?</p> <p>6. A sound test to be carried out at least 2 hours prior to the start of the event in order to set appropriate noise control levels in accordance with the NMP.</p> <p>7. Periodic checks to be made during the event by a suitably qualified Sound Engineer to ensure that appropriate sounds levels at the perimeter of the premises are not exceeded, in accordance with the NMP. The Sound Engineer will have full authority and ability to control the sound levels within the Event Site.</p> <p>Please advise when and where these noise measurements will be made. Will they be independently verified by SCDC H&ES? Given the extent of noise at these events previously (to the extent which has in my opinion constituted a public nuisance) only independent verification would be acceptable. This should clearly be at the applicant's expense.</p> <p>8. Periodic checks to be made on the day of each event to prevent activities being carried out prior to the event which may result in a noise nuisance to local residents.</p> <p>9. Ensure the event structures and equipment are designed and arranged so as to direct away from local residential areas live and recorded music from any band or discotheque at an event.</p> <p>Can you please clarify how this will be achieved?</p> <p>10. Provide an event incidents, complaints and noise hotline number to be physically staffed by a named representative during each event which will be provided to CP,</p> | |
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SCDC, Holiday Inn Reception and Impington Parish Council at least 7 days prior to each event, together with the name of the named representative.

How will this name and number be publicised? Is this person empowered or required to act to reduce noise levels whilst events are taking place? Previous requests to reduce disturbances made by residents via Holiday Inn staff at the time of events have not been acted on.

- 11. Relevant conditions and terms of the licence to be notified to performers, bands and DJ's to ensure they comply with the terms and conditions of the premises licence.*
- 12. Ensure prominent notices are displayed at the exit and in the carpark requesting that people leaving the event respect the needs of local residents and to leave the premises and area quietly and in a timely manner.*
- 13. No erection or dismantling of temporary structures, or loading or unloading of production equipment, or deliveries or collections or other operations in connection with each event, which can be heard beyond the perimeter of the premises, shall take place between the hours of midnight and 07.00 am, without the prior agreement of SCDC H&ES.*

Any such noisy activities as those referenced in point 13 carried out between 10pm and 7am are likely to constitute a public nuisance, in my opinion.

Statement from Applicant

Having read the representations from concerned residents I would like to clarify our intentions. It seems that, whilst tolerant of a few seasonal events, residents making representations are very concerned that there would be continuous very long events happening at the site, three days a week. I would like to reassure residents that this is not our intent at all.

I would like to highlight that this stated intention is not inline with the considerably more wide ranging licensing request. Perhaps the applicant could consider clarifying the timings of the request. Further I would be grateful if you could highlight to the applicant that "barely tolerant" of the public nuisance caused by past events would be a more apt description of this resident's point of view!

We are a responsible and approachable business and wish to co-operate with the local community. By operating under a Premises Licence, we are undertaking to comply with its binding conditions and with the strict noise control measures agreed with the

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| | <p><i>Environmental Health Officer. We are only applying for events to be held on very limited occasions through the year, and which are either evening or daytime. No events run for the whole period of the licenced hours.</i></p> <p><i>In the Christmas season we would hold a maximum of four evening parties, primarily for local major Cambridge employers who wish to thank their Cambridge staff and their partners with an end of year celebration. Only one such event a year will be allowed on a Thursday night. In the Summer the events are primarily family fun days for the Cambridge employees of local businesses, again limited to four under the Licence, but spread over the whole May to September season. These family occasions are daytime events which finish in the early evening which is why the Licence application starts at 12.00 noon.</i></p> <p>Given expressly family focus of the summer daytime events, why is there a requirement to have a license for the sale of alcohol?</p> <p>Many thanks for this information, I do very much appreciate your works, however, I wish to up hold my representation.</p> | |
| 8 | <p>Having read the statements below I am willing to retract my opposition to the granting of the licence. It sounds as if they have taken the worries of the local residents on board.</p> <p>Thank you for your email. Please can you clarify some points for me on the proposed conditions that SCDC have set out, before I decide whether I wish to withdraw my representation:</p> | WITHDRAWN |
| 11 | <ol style="list-style-type: none"> 1. Are the hours of the licence to be the same for Thursdays as well as Fridays and Saturdays? 2. Your condition 3: does this mean that ANY music must cease 60 minutes before the end of each event's closing hour ie midnight at latest if the licence goes on to 1am? Or does it mean they can play music until 1am and finish the event at 2am? 3. Your condition 5: Can you clarify what noise control measures are likely to be effective within a marquee? 4. Your condition 6: Who is going to enforce this/check it is actually carried out? 5. Your condition 7: Who is going to enforce this/check it is actually carried out? 6. Your condition 9: Can you clarify how the event structures and equipment can be designed and arranged so as to direct live and recorded music away from local residential areas within a marquee? 7. Your condition 10: Can you clarify how the local residents who will be the ones most affected by the noise are to be notified of the noise hotline number for each event? | |

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| 12 | <p>Thank you for your email and writing to update us on the license application.</p> <p>It's really useful to see the 13 control measures for noise.</p> <p>At the moment we are inclined to uphold our representation as previous events in the field have had such a profound impact on us and our young family.</p> <p>However, I just wanted to check two details -</p> <ol style="list-style-type: none"> 1. Do you know if these 13 conditions were in place in previous years? I ask as last year the event company (I believe the same one) admitted noise levels were breached as student DJs disregarded the noise levels and turned the music extremely loud very late in the evening. The event company admitted the DJs did not listen to them and they had no control over them. When I asked them to raise this with the students after the event, they said there was no point as they'd be different students the next year. I guess my concern would be whatever conditions were in place last year didn't seem to work and the events still had a big impact when live. 2. I see in the event company's response they state that they are intending to have 4 Christmas dates and 4 family days. Could I ask if the license is capped to this number? The 4 Christmas dates will still be very disruptive but I do recall the previous Christmas before last (2017) there must have been 15-20 nights which was incredibly invasive with the high levels of noise. | |
| | <p>Thank you for this detailed reply.</p> <p>What is the consequence of non-compliance? So if an event runs over time, or the noise levels exceed the agreed levels? Would the licence be revoked?</p> <p>What arrangements are made for traffic control to avoid even more pressure on the villages, which are already suffering daily from the A14 expansion works? The current planned arrangement of prominent signage seems a little optimistic.</p> | |
| 17 | <p>Many thanks for your response. I have consulted with the MACRA and we agree that based on the information provided we are happy to withdraw our representation. Apologies for the delay in getting back to you.</p> | WITHDRAWN |

